

# Chew Valley Badminton Club Constitution



## 1. Club name and affiliation

Chew Valley Badminton Club is a well-established independent badminton club, affiliated to Avon Badminton Association and BADMINTON England.

## 2. Aims and Objectives

- The aims and objectives of the club are to:
- Enjoy playing and promote badminton
- Ensure the rules of the sport are taught and upheld
- To encourage seniors and juniors to participate in, and progress in local league clubs and identify pathways for players to progress in county and competitive badminton where appropriate
- Offer badminton coaching and competition opportunities to all club members
- Provide a duty of care and protection to all club members
- Make sure all club members are treated equitably.

## 3. Finance and Accounts

- All club monies will be banked in an account held in the name of the club.
- The accounts will be kept by the Treasurer.
- The financial year of the club will end on 31 July.
- Fees will be set and reviewed annually by the committee and approved at the AGM.
- Any cheques drawn against club funds will be signed by at least two authorised signatories. Should Chew Valley Badminton Club no longer be viable and the accounts need to be wound up then any residual funds and assets, after all creditors have been satisfied, shall be donated to a club or organisation with similar aims and objectives.
- The income and property of the club, however derived, shall be applied solely towards the objectives of the club set out in item 2.

## 4. Running of the Club

The club will be run by a committee consisting of:

- Chair
- Secretary
- Treasurer
- Welfare Officer

A committee member may hold more than one post. The committee will be responsible for adopting new policy, codes of conduct and rules that affect the organisation of the club. The committee will be responsible for disciplinary hearings of members who infringe the club rules, regulations and constitution and taking any resulting action. At the AGM, the committee will resign but will be eligible for re-election.

## 5. Membership

Types of Membership:

- Adult member paying an annual membership fee having voting rights.
- Junior members being less than 18 years old as of 1st September.

Suitability of coaches will be assessed based on known ability, experience and character and subject to enhanced DBS checks. All members will be subject to the constitution and codes of conduct adopted by the club. No person shall be refused membership on the grounds of race, colour, creed, religion, sex, sexual preference, impairment or disability.

## 6. Fees

Adult members pay an annual fee plus a weekly court/shuttle fee with discounts for paying upfront for the term.

Junior members pay a per-session fee with discounts for paying upfront for the term, and family discounts available. Chew Valley Badminton Club will gather Badminton England affiliation fees for the 'Club' level of membership at cost plus the payment processing fees and pass on to Badminton England when renewing affiliations on behalf of members.

## **7. Child Protection and Equity**

Chew Valley Badminton Club agrees to adopt the BADMINTON England Child Protection Policy and Implementation Procedures.

All individual adult members are deemed to have read understood and assented to the BADMINTON England Code of Ethics and Conduct ("Code") and as such recognise and adhere to the principles and responsibilities embodied in these documents.

Chew Valley Badminton Club also adopts the ethics of Sport England sports equity which includes an open and non-discriminatory membership policy.

## **8. AGM**

The Annual General Meeting will be held in July. At least 21 days' notice will be given to all members.

The Agenda will include:

- A report from the committee
- Treasurer's report and the year's Accounts
- Resignation of the current committee
- Election of the committee for the coming year
- All senior members have the right to vote at the AGM
- Members have the right to call for an Extraordinary General Meeting (EGM). It shall be held at the request of at least 25% of the full members. Notice for an EGM will be the same as for an AGM.
- The quorum of the AGM and EGM is to be at least 25% of the full members.

## **9. Constitution Changes**

This Constitution can be changed only by majority vote at an AGM or EGM.

## **10. Discipline and appeals**

All complaints regarding the behaviour of the members should be submitted in writing to the secretary. This will be dealt with by the committee and the outcome will be notified in writing to the complainant.

A right of appeal to the committee is available and should be submitted in writing to the secretary.

## **11. Declaration**

Chew Valley Badminton Club adopts and accepts this Constitution as a current operating guide regulating the actions of the members.